



IATSE LOCAL 891

International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada • British Columbia and the Yukon

WORK PERMIT APPLICATION FORM

IATSE Local 891 requires that all productions requesting work permits must first supply the following completed form. This application must be accompanied by the following information prior to the Union considering this request for a work permit:

1. The reasons for the necessity of that individual being permitted.
2. A list of credits/credentials/professional awards and achievements and/or a professional resume of the requested permittee.
3. Proof of the requested permittee's union affiliation and standing if applicable.

The Company agrees that all permit requests for individuals who are not members of the Council-member Union must be submitted with at least five (5) working days' notice prior to the call.

The Company agrees Deal Memoranda for all permitted individuals must be forwarded to IATSE Local 891 within five (5) working days of the Employee signing said deal memorandum.

Date of Application: _____

Production Manager: _____

Production Company: _____

Working Title: _____

Production Office Address: _____

Production Phone Number: _____

Production Fax Number: _____

Name of Prospective Permittee: _____

Job Classification: _____

Country of Origin: _____

Union Affiliations (if any): _____

Commencement and Termination Dates of Permit: _____

The Article of the Collective Agreement under which this permit is applied for is (*circle one*):

3.02

3.03

3.04

3.05

3.06

3.07

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Permits will be granted under §3.03 if they meet the following conditions.

After the Employer has given reasonable consideration (including the granting of an interview if requested by a Council-member Union) to available qualified applicants, the Council will grant to the Employer work permits for persons who satisfy the following criteria:

- (a) Persons who hold two (2) screen credits on dramatic productions (including situation comedy) that have employed the proposed Director, Producer, or Director of Photography; or
- (b) Persons who:
 - (i) hold three (3) screen credits in the position for which the persons will be employed; or
 - (ii) have personally received at least one (1) nomination for an internationally recognized industry award (*e.g.*, Academy Award, Emmy Award, Golden Globe, Genie, Gemini, British Academy Award, Canadian Screen Award); or
- (c) Persons who will operate specialty equipment not available in British Columbia; or
- (d) Persons for whose position the Council-member Union is unable to supply qualified personnel.
- (e) Unless mutually agreed to, permits issued under Article 3.03(a) and (b) above will be limited to one (1) per Department, provided, however, Council-member Unions will not unreasonably deny granting additional work permits consistent with past practices.

Work permits granted under Article 3.03 are in addition to and separate from permits granted under Article 3.02 and Article 3.04. Furthermore, all work permits granted under Article 3.02, Article 3.03 and Article 3.04 will not result in the hiring of a counterpart position under Article 3.05.

The Employer hiring any person not represented by the Council for any job classification described in the appendices to this agreement shall secure a Work Permit from the appropriate Council-member Union and if necessary, secure clearance from Canada Employment and Immigration (CEIC) in cooperation with the appropriate Council-member Union.

The rates, conditions, and/or terms of this Master Agreement must be fully met, except when another collective agreement applies which does not diminish the terms of this Agreement.

The Company understands that permits granted under §3.04 shall only authorize the permitted individual to perform job tasks on the individual Cast member specified, and that Cast member's Stunt and/or Photo Double. If the permitted Employee is unavailable to implement these duties, then an IATSE 891 member will be assigned as needed.

The Company understands that permits granted under §3.05 are contingent upon a counterpart employee being hired from within the membership of IATSE Local 891. Said match employee shall be filled at the discretion of the applicable department in concert with IATSE Local 891. In the situation where a permit being granted is contingent on a counterpart position being hired from IATSE Local 891, the member must be employed for at least the same work hours.

If, following the issuance of a Union driven Work Permit, a member of the applicable Council Union who is capable, in the Union's opinion, of performing the work required becomes available, the union may revoke the work permit. The Employer agrees to discharge any Employee, except Heads of Departments and First Assistants/Best Boy, and Second Assistants whose work permit has been revoked and shall hire the Union member who is available. This does not apply to guaranteed work permits as outlined in 3.02, 3.03 and/or 3.04.

By signing this form, the Company is bound by the terms herein.

(Signature for the Company)

(Print Name)



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IATSE LOCAL 891 APPLICATION FOR TEMPORARY PERMIT

I hereby make application for a work permit from Local 891 of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada. I have authorized, designated and chosen said labour organization to negotiate, bargain collectively, present and discuss grievances with my Employer, as my representative and my sole and exclusive collective bargaining agency, and I do hereby confirm the same in all respects. I shall abide by the Constitution, By-laws, decisions, rules, regulations and working conditions of Local 891 and of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada. I base my application for a work permit on the following facts, which I affirm to be true:

I _____, was born on _____, of _____,
(Name) (Day) (Month) (Year)

now residing at _____
(Street) (City) (Prov/State) (Code/Zip)

My telephone number is _____ My Social Insurance (Security) Number is XXX-XX-_____
(Last 4 Digits Only)

My email address is _____

My emergency contact is _____,
(Name) (Phone number) (Contact Relation)

I am by occupation a _____ and I have worked for the following
motion picture production companies: _____

I wish to be employed by _____ on the production known as:
_____ as a _____. The number of working days I

have accumulated on films under IATSE Local 891's jurisdiction total _____ to date.

My union affiliations are: _____

I AGREE TO HAVE 2% DEDUCTED FROM MY GROSS WAGES AND PAID TO IATSE 891:



**I am not required to have 2% deducted from my gross wages, as I am covered by another,
applicable IATSE agreement:**



I hereby consent to the payroll companies collecting and disclosing my personal and payroll information, contact information and Social Insurance number to IATSE Local 891, and that IATSE Local 891 may collect, use and retain this information for the purposes of administering the collective agreement.

Signature of Applicant _____ Dated _____ 20____

Signature of Shop Steward _____ Dated _____ 20____

IATSE Local 891 confirms that the above named person is permitted to work, at the sole discretion of Local 891 on all or part of the production presently known as: _____

This permit may be terminated by Local 891 if a member becomes available to fill any position other than name select position.

Signature of Senior Steward _____

THIS APPLICATION MUST BE FORWARDED IMMEDIATELY TO IATSE LOCAL 891 REQUESTING EXECUTIVE BOARD APPROVAL

1640 Boundary Road, Burnaby, BC, Canada V5K 4V4 604-664-8910 info@iatse.com www.iatse.com